   

**Draft Schedule Proposal for the 3rd and 5th November**

**3rd. November**

9.30-10.00 Welcome, presentation of schedule. Common recapitulation of the main objectives. Looking at the chapters of the narrative reporting document. Veronica Somesan, Maria Roth

10-11.15 Brief reports on project trajectory.[[1]](#footnote-1) What has been accomplished, most significant results and eventual problems faced by partners. 5-10 minutes. Partners concentrate on result, on ethical issues, obstacles, the still existing problems and the ways they will be solved, but also on how they are going to disseminate the results. Romania, Cyprus, Bulgaria, France, Uk. Moderator Dympna Devine

11.15-11.30 Break

11.30-12.15 Brief reports on project trajectory. What has been accomplished, most significant results and eventual problems faced by partners. 5-10 minutes. Partners concentrate on result, ethical issues, obstacles, the still existing problems and the ways they will be solved, but also on how they are going to disseminate the results. Ireland, Lithuania, Spain. Moderator Livia Popescu

12.15-13.15 Presentation of the financial requirements. Completion of financial and other reporting forms. Paul Haragus, Veronica Somesan

13.15 -14.15 lunch break

14.15-14.30. Brief reports on project trajectory Italy

14.30-15.00 –Discussion on WS 1, to sum up short and long term results. Andy Bilson

15.00-15.15 Cofee break

15.15-17.00.Preparation of the Celebration Day: objectives and results that are going to be presented. Moderator Cath Larkins

   

**5th November**

9.30-10. Analysis of the conference.

10-10.45 Discussions on forms to be completed correctly. Problem shooting. Planning of individual discussions Veronica Somesan, Teo Haragus

10.45-11.00 Break

11-13.00. Summing up results of WS 1-4 derived from issues that arise on 3rd. . (WS Workstream leaders sum up short and long term results. Discuss Policy recommendations to prepare an outline. WS leaders’ feed-back. Workstream x Discussions and problem shooting. Moderator Maria Roth

13.00-13.30 Final discussions – other issues left behind.

**For your presentation on the 3rd, we suggest the following structure (preferable PPT presentation):**

1. What you as a partner wanted to achieve with this project, what made you join; how your objectives evolved

2. WS1. Describe how training went and the results of the training.

3. WS4. Describe the process of project building, mentioning the difficulties and how you managed them. Present ethical issues, if any. Emphasize what you will not show in the celebration day. Preparation, Group process, Ending

4. Present WS3: communication between groups, report, dissemination

5. Reflect on final results, your conclusions and recommendation. What were your main accomplishments, what is worth taking further, and how you disseminate these results.

1. Recommended Powerpoint structure on page 2. [↑](#footnote-ref-1)